



For CAG's internal circulation only

## LANDSIDE ROAD WORK PERMIT

Date of submission \_\_\_\_\_

Type of Application : Commencement of landside project on turf area/lane closure/diversion of roadway/  
Others (please specify)

Proposed Project Title : \_\_\_\_\_

Description of Works : \_\_\_\_\_

**Location of Work** - Please provide a description of the location.

**Photos of Work Site** - Please provide a site layout view and clearly mark out the work zone.

Remarks (If any) :

Commencement of Work \_\_\_\_\_ (DD/MM/YYYY) \_\_\_\_\_ (HH:MM)

Completion of Work \_\_\_\_\_ (DD/MM/YYYY) \_\_\_\_\_ (HH:MM)

Name of Contractor \_\_\_\_\_

Project Manager \_\_\_\_\_ (Name) \_\_\_\_\_ (Contact no.)

Alternative Contact \_\_\_\_\_ (Name) \_\_\_\_\_ (Contact no.)

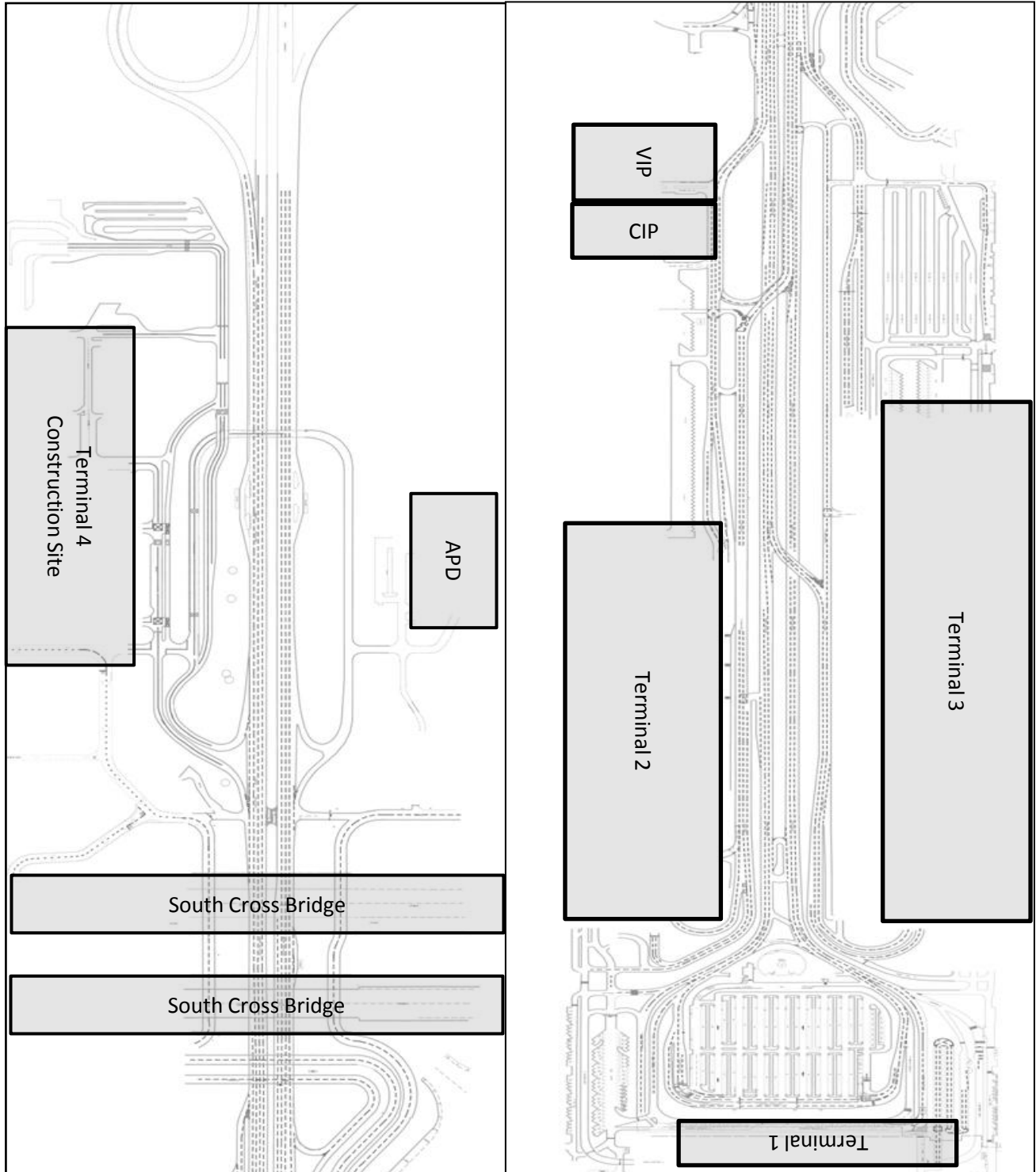
I/We hereby apply for a permit to commence the above-mentioned works as stipulated in the above location and undertake to comply with the requirements as specified in the checklist and guidelines attached.

<b>APPLICANT:</b>	
CAG PROJECT OFFICER :	_____
SIGNATURE & DATE:	_____

<b>APPROVAL BY ROADWAY UNIT:</b>	
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
APPROVING OFFICER :	_____
SIGNATURE & DATE:	_____

A copy of this approved Landside Road Permit shall be prominently displayed on site.

Location of Work- Please clearly mark out the work zone on the layout map (indicate start & end of work area)



## **INSTRUCTION FOR APPLICATION OF LANDSIDE ROADWAY PERMIT**

Please refer to the Landside Roadway Manual for the Terms & Conditions of Works in Landside on CAG's Intranet.

1. The Landside Road Work Permit is applicable for all landside works at Changi Airport.
2. Please submit the form to the divisions on the Distribution List five (5) working days before the commencement of work
3. Please submit the following supporting documents:
  - a) Traffic management plan (compliant with LTA code of practice)
  - b) Traffic survey results (e.g., vehicle count, traffic study) for full-day road closure and/or road diversion
4. The proposed work can only proceed after receiving approval from all divisions on the Distribution List.
5. If Class 5 vehicles are used for construction or delivery, please submit with this application the relevant information specified in Landside Roadway Manual.
6. The proposed work can only proceed after receiving approval from all divisions on the Distribution List.
7. Contractor is to inform Terminal Management Center at 6307 8686 at the start and end of the work.

## DISTRIBUTION LIST

1. Airport Operations		Objection/ No Objection
Roadway Unit	<a href="mailto:roadway.unit@changiairport.com">roadway.unit@changiairport.com</a>	
Chang Rong	<a href="mailto:chang.rong@changiairport.com">chang.rong@changiairport.com</a>	
Huang You Yi	<a href="mailto:huang.youyi@changiairport.com">huang.youyi@changiairport.com</a>	
2. External Engineering Systems		Objection/ No Objection
Loh Tick Boon	<a href="mailto:loh.tickboon@changiairport.com">loh.tickboon@changiairport.com</a>	
3. Civil		Objection/ No Objection
Wong Sou Chun	<a href="mailto:wong.souchun@changiairport.com">wong.souchun@changiairport.com</a>	
4. Master Planning		Objection/ No Objection
Chee Kay Hyang	<a href="mailto:chee.kayhyang@changiairport.com">chee.kayhyang@changiairport.com</a>	
5. Horticulture		Objection/ No Objection
Ling Hua Choo	<a href="mailto:ling.huachoo@changiairport.com">ling.huachoo@changiairport.com</a>	