AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To All Staff working in Terminal 2

T2 MAIN BUILDING NORTH (LEVEL 3 & 4) FIRE EVACUATION EXERCISE

The Airport Emergency Service (AES) will be conducting a fire evacuation exercise on 28 February 2012 from 10am to 11am at T2 Main Building North (Level 3 & 4) for CAAS and CAG staff. This exercise will only involve CAG staff working in T2 main building north Level 3 and CAAS staff.

2 In an effort to avoid panic and confusion, announcements on the Fire Evacuation exercise will be broadcasted at timely intervals. You are advised to listen attentively to the instructions given via the public announcement system. The assembly areas assigned for this exercise are shown in Appendix A. Participating fire wardens are required to update the floor register in Appendix B and return it to the AES Officer at the Assembly Area during the exercise.

3 Please note that this annual fire evacuation exercise is a statutory requirement under the Fire Safety Act and please disseminate the contents of this circular to all staff concerned.

4 For clarification on the exercise, please contact AES FSU at 65412535 or at fire.safety@changiairport.com. For more information about evacuation procedures, you may refer to the Changi Airport Fire Safety Manual at http://www.changiairportgroup.com/cag/html/our-services/airport-emergency-services/fire-safety/.

NAZRI BAMADHAJ
for SUPERINTENDENT, FIRE SAFETY
AIRPORT EMERGENCY SERVICE
Appendix A

ASSEMBLY AREAS FOR EVACUATION OF TERMINALS 1, 2, 3 & CONTROL TOWER

TERMINAL 1 (Landside)
1A: TAXI STAND
1B: CARPARK A
1C: T1 COACH STAND

TERMINAL 2 (Landside)
2A: OPEN SPACE BETWEEN MULTI-STOREY CARPARK 2B AND TAXI QUEUE STAND
2B: T2 BOULEVARD (OPPOSITE ARRIVAL MEETING HALL)
2C: T2 COACH STAND
2D: OPEN SPACE BETWEEN MULTI-STOREY CARPARK 2A AND VIP COMPLEX

TERMINAL 3 (Landside)
3A: OPEN SPACE NEXT TO T3 ROADWAY
3B: T3 MAIN BUILDING NORTH
3C: T3 MAIN BUILDING CENTRAL
3D: T3 MAIN BUILDING SOUTH
3E: T3 COACH STAND
3F: OPEN SPACE NEAR TO VEHICULAR RAMP TO BASEMENT
3G: OPEN SPACE NEXT TO PMS STATION “A” SOUTH

AA used for this exercise
Bay E1 & 2A
Appendix B

TO: Changi Airport Group
   Airport Emergency Service
   P O Box 168
   Singapore Changi Airport
   Singapore 918146

FLOOR REGISTER

Tenant / Company Name: __________________________________________________

Floor Level: ______________________    Unit/Room No: ________________________
(Please use a separate form for each level)

Telephone & Fax No. _________________________/____________________________

Name of Fire Warden & Contact No: _________________________________________

Name of Assistant Fire Warden & Contact No:_______________________________

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<th>Name of Occupants / Staff</th>
<th>Evacuation Status (for official use during emergency)</th>
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Submitted by: ____________________________________________________________

Name & Designation

Signature & Date: ________________________________