

No : 03/2014  
Date : 17 March 2014



## AIRPORT EMERGENCY SERVICE

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# FIRE SAFETY CIRCULAR

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To All Staff working in Megaplex 1

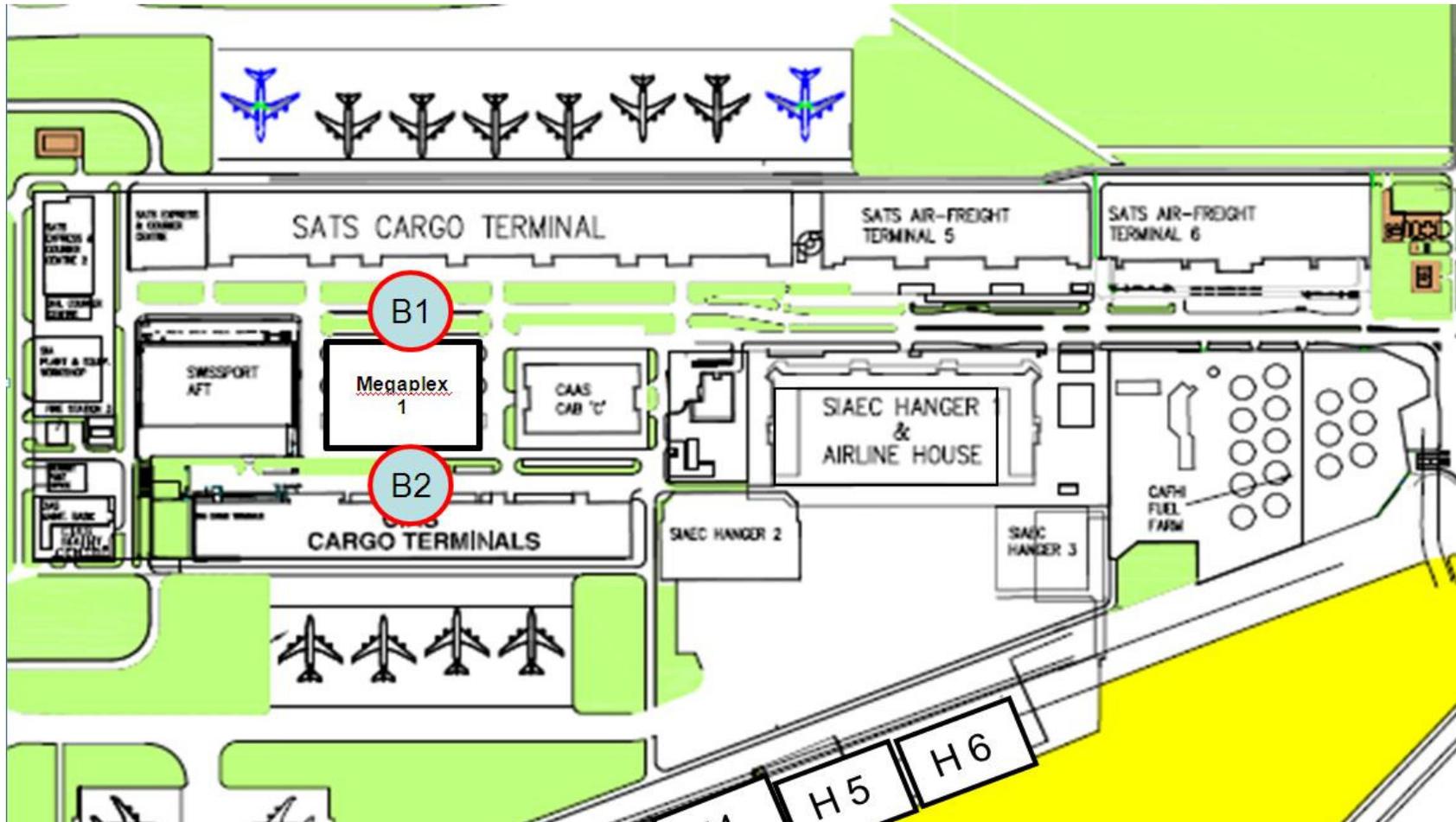
### **Megaplex 1 Fire Evacuation Drill**

Changi Airport Group (Singapore) Pte Ltd will be conducting a Fire Evacuation Exercise on **28 March 2014, 1000hrs at Megaplex 1**. In the event of inclement weather, the drill will be held between 1500-1600 hrs. A table top exercise and fire warden briefing is scheduled on 27 March 2014 (Thursday) from 1500hrs to 1600hrs at Megaplex 1 Meeting Room # 04-06.

2. A pre-recorded announcement on the fire evacuation exercise will be broadcasted via the Public Announcement (PA) system to avoid panic and confusion for all.
3. Please note that this annual fire evacuation exercise is a statutory requirement under the Fire Safety Act. For further clarification on the exercise, please contact AES FSU at 65412535 or at [fire.safety@changiairport.com](mailto:fire.safety@changiairport.com).
4. Attached are the assembly areas to be used for this exercise (Annex A – Assembly Areas at Megaplex) and the floor register (Annex B). Appointed fire wardens / assistant fire warden shall update their floor registers (Annex B) and return the hard copies to AES Officers at the assembly areas during the exercise after a headcount has been conducted.
5. Please disseminate the content of this circular to all staff concerned.

WONG KIA HAN  
for SUPERINTENDENT, FIRE SAFETY  
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## Annex A – Assembly Areas at Megaplex 1



B1: Open space at the western side of Megaplex 1

B2: Open space at the eastern side of Megaplex 1

