Application for Airfield Driving Permit (ADP)

Book your appointment with ADC
Application for Airfield Driving Permit (ADP)

Ensure all details filled up
Application for Airfield Driving Permit (ADP)

Self-checklist to assist you to attach all the necessary documents

| Section A - Personal Particulars (all fields to be completed by applicant) |
| Name (in block letters) as indicated in NRIC/Pasport | NRIC / FIN No | Gender (please circle) |
| Company Name (in block letters) | Designation | Date of Birth | Nationality |
| Singapore Driving Licence (please circle) | Foreign Driving Licence | Country Issued & Classification Obtained | Mobile Number | Office Telephone |
| 3 / 3A / 3C / 3CA / 4 / 5 |

| Self-Checklist for Applicant (please tick) | For Official Use | Signature & Date |
| NRIC/Work Permit (front & back) | Airport Pass (front) | |
| State Driving License (front & back) | Course Certificate / Self-Study letter | |
| Medical Card (if applicable) | Country Issued: | |

I hereby declare that the information given by me is true and correct. I understand and agreed to abide by the conditions stated overhead, in Civil Aviation Authority of Singapore (CAAS) Bye-Laws (2000), Airside Driving Theory Handbook and any amendments issued (e.g. Airside Safety Notice, Airside Operations Notice, etc.) from time to time. I shall surrender my Airfield Driving Permit (ADP) to Changi Airport Group (CA) Pte Ltd if my State license has been revoked by Singapore Traffic Police / Regulatory Authority and prior my resignation from service. I am fully aware that -

(a) no person shall drive a vehicle of any description (other than a vehicle used for transport by a disabled person) within the airside unless he is the holder of a valid airfield driving permit authorising him to drive a vehicle of that description within the airside; and

(b) shall contact the relevant agencies at the hotline below, as and when required.

Airport Emergency Services: 6541 2525
Medical Emergency: 6543 2223
Airport Police (Ext): 6548 0000
Airside Management Centre: 6541 2524

Signature of Applicant: ____________________________ Date of Application: ____________________________
Application for Airfield Driving Permit (ADP)

Sign off to declare all information provided is true and accurate

14/09/2020
Application for Airfield Driving Permit (ADP)

Sign off by supervisor to support the need for ADP

Sign off by Airport Organisation who engaged your service

*Airport organisation here refers to companies that are involved in supporting airfield operations, regulation, security, airlines and aircraft manufacturers. These companies include: government agencies (MHA, MINDEF, RSAF, etc.), Airport Operator- CAG, Airport Regulator- CAAS, ground handling agents (SATS & dnata), SIAEC, airlines, MROs, refueling companies, etc. Sub-contractors of the ground handling agents are not allowed to endorse the ADP application.
Application for Airfield Driving Permit (ADP)

Attached the following document

1. NRIC or Work Permit (scan QR code and print document) (front and back)

2. State Driving License (front and back)

3. Airport Pass (front only)

4. Airfield Rules and Regulations Course Cert (valid for 3 months) or self-study letter from company

5. Medical Cert (65 years old and above, valid for 3 months, stating ‘Fit to Drive’)

Ensure documents not defaced
Application for Airfield Driving Permit (ADP)

Attached the following document

1. NRIC or Work Permit (scan QR code and print document) (front and back)
2. State Driving License (front and back)
3. Airport Pass (front only)
4. Airfield Rules and Regulations Course Cert (valid for 3 months) or self-study letter from company
5. Medical Cert (65 years old and above, valid for 3 months, stating ‘Fit to Drive’)

Ensure documents not defaced
Application for Airfield Driving Permit (ADP)

Attached the following document:

1. NRIC or Work Permit (scan QR code and print document) (front and back)
2. State Driving License (front and back)
3. Airport Pass (front only)
4. Airfield Rules and Regulations Course Cert (valid for 3 months) or self-study letter from company
5. Medical Cert (65 years old and above, valid for 3 months, stating ‘Fit to Drive’)

Ensure documents not defaced

2. The applicant is physically and mentally fit/unfit for driving (in airport) (Job / Course / Activity)

Remarks:

No history of diabetes and high blood pressure.

Fit / Unfit for Airfield Driving Permit

Remarks:

I certify that I have this day examined and identified the patient who is the applicant named above. From the medical history given and the clinical examination done, I am of the opinion that the above patient is fit to work as a airfield driver, as at the time of consultation.

14/09/2020
Application for Airfield Driving Permit (ADP)

Airfield Rules Test (ART) & Airfield Driving/Safety-Compliance Test (ADSCT)

1. Applications to arrive 15 minutes prior to tests for documents verification

2. Applicants who arrive later than designated test slot will not be permitted to take test

3. Applicants to produce NRIC/Work permit, Seasonal airport pass, State Class 3 driving license

4. Applicants to pass ADSCT within 3 months after clearing ART

5. Test will be considered fail should the vehicle be not in good working condition

14/09/2020
Application for Airfield Driving Permit (ADP)

Collection of ADP:

1. Applicants to produce NRIC/Work permit, Seasonal airport pass, State Class 3 driving license for collection of ADP

2. Applicants to produce SWEET App (logged in) during collection of ADP

3. Payment by NETS/NETS Flashpay/Cash Card only