

## Guide for Registration of New Company Entering Changi Airside

Changi Airport Group (S) Pte Ltd  
 Airside Driving Centre, Terminal 2 (F50)  
 Email: [asm.adc@changiairport.com](mailto:asm.adc@changiairport.com)  
 Website: <http://www.changiairport.com/corporate/our-expertise/airport-operations/airside-driving-centre.html>

New companies that requires to drive in Changi Airside are required to register with CAG Airside Driving Centre. Driving and vehicle permits will only be issued after companies had been registered.

Companies must submit the registration application.

- All fields to be completed in Section A
- Kindly follow the table below for Section B to be completed

<b>Airport Organisation</b>	<b>Main Contactor</b>	<b>Sub Contractor</b>
Airport Organisation	Airport Organisation	Airport Organisation
	Main Contractor	Main Contractor
		Sub Contractor

- Application will be rejected should the documents be incomplete

Application takes 3 working days for processing.

Kindly send your request to [asm.adc@changiairport.com](mailto:asm.adc@changiairport.com)

Attached is the registration application.

\*Airport organisation here refers to companies that are involved in supporting airfield operations, regulation, security, airlines and aircraft manufacturers. These companies include; government agencies (MHA, MINDEF, RSAF, etc.), Airport Operator- CAG, Airport Regulator- CAAS, ground handling agents (SATS & dnata), SIAEC, airlines, MROs, refueling companies, etc. Sub-contractors of the ground handling agents are not allowed to endorse the ADP application.

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<b>Section A – (all fields to be completed)</b>	
<b>Company Name</b>	
<b>Company Address</b>	
<b>Project Title</b>	
<b>Scope of Works</b>	
<b>Duration of Project</b> (dd/mm/yy to dd/mm/yy)	

<b>Section B – (all fields to be completed by respective organization)</b>			
	Airport Organisation	Main- Contractor	Sub-contractor
<b>Contact Person</b>			
<b>Designation</b>			
<b>Signature</b>			
<b>Company Stamp</b>			
<b>Contact Number</b>			
<b>Email Address</b>			