

No : 02/2010
Date : 18 March 2010



AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To All Airport Staff and Organizations

INTRODUCTION OF FIXED HOURS FOR PERMIT APPLICATIONS AND FIRE SAFETY CONSULTATION

In an effort to both streamline and enhance AES Fire Safety Unit's services to the airport community, the following initiatives will take effect from **1 April 2010**.

(i) Hot Work and Fire Alarm Isolation Permit Applications (Manual Applications Only)

Period: Monday to Friday - **0930 to 1030 hrs** and **1430 to 1530 hrs**.

Location: Changi Airport Terminal 2 #036-053

(Changi Airport Group, Airport Management Cluster, 3rd storey office)

(ii) Fire Safety Consultation

Period: Monday to Friday - **1030 to 1130 hrs** and **1530 to 1630 hrs**.

Location: Changi Airport Terminal 2 #036-053

(Changi Airport Group, Airport Management Cluster, 3rd storey office)

2. Due to the recently introduced security measures at the CAG corporate offices, all visitors are advised to call 65412535 using the in-house telephone provided to request for the available Fire Safety Unit officer to attend to their application or enquiry.

3. In addition, a new fire safety e-mail address for fire safety enquiries and feedback has been created for the airport community to easily reach the Airport Emergency Service Fire Safety Unit (AES FSU). This e-mail will help the AES FSU keep track of all enquiries more easily and aid in our quality service efforts to reply to all queries within 3 days. The airport community is urged to send any enquiry or feedback to the following e-mail address:

For External Agencies: fire.safety@changiairport.com
For CAG Officers: FIRE Safety/SG/CHANGIAIRPORT

4. For more information, please contact AES FSU at 65412535 or via the e-mail address stated.

NAZRI BAMADHAJ
for ACTING SUPERINTENDENT, FIRE SAFETY
AIRPORT EMERGENCY SERVICE