

No : 03/2012
Date : 30 March 2012



AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To All Staff working in Cargo Agents Building 'D'

Cargo Agents Building "D" Fire Evacuation Drill

Changi Airport Group (Singapore) Pte Ltd will be conducting a Fire Evacuation Exercise on 19 April 2012, 10 a.m. at Cargo Agents Building 'D'. A pre evacuation exercise / fire warden briefing is scheduled on 17 April 2012 (Tue) from 1500hrs to 1600hrs at Cargo Agents Building 'E' Meeting Room # 05-11.

2. In an effort to avoid panic and confusion for all, a pre-recorded announcement on the fire evacuation exercise will be broadcasted via the Public Announcement (PA) system.
3. Please disseminate the content of this circular to all staff concerned.
4. Please note that this annual fire evacuation exercise is a statutory requirement under the Fire Safety Act. For further clarification on the exercise, please contact AES FSU at 65412535 or at fire.safety@changiairport.com.
5. Attached are the assembly areas to be used for this exercise (Annex 1) and the floor register (Annex 2). Appointed fire wardens shall update their floor registers (Annex 2) and return them to AES Officer at the assembly areas during the exercise.

NG KENG LYE
for SUPERINTENDENT, FIRE SAFETY
AIRPORT EMERGENCY SERVICE



