

No : 10/2013
Date : 07 May 2013



AIRPORT EMERGENCY SERVICE

FIRE SAFETY CIRCULAR

To All Staff working in CAB D

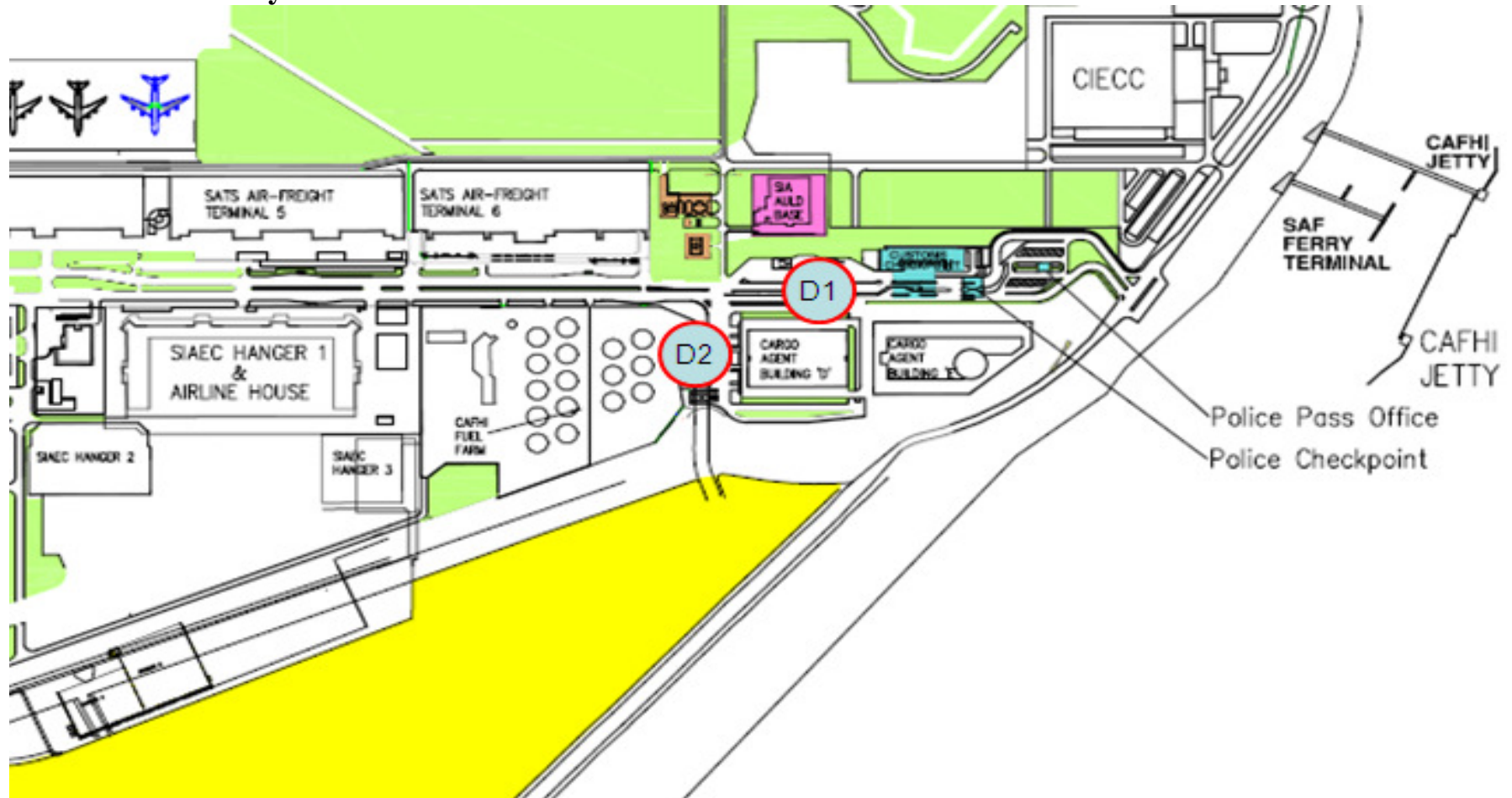
CARGO AGENTS BUILDING (CAB) 'D' Fire Evacuation Drill

Changi Airport Group (Singapore) Pte Ltd will be conducting a Fire Evacuation Exercise on **16 May 2013, 1000hrs** at CAB 'D'. In the event of inclement weather, the drill will be held between 1500-1600 hrs.

2. A pre-recorded announcement on the fire evacuation exercise will be broadcasted via the Public Announcement (PA) system to avoid panic and confusion for all. Upon hearing the instructions for evacuation over the PA system, all participants shall evacuate immediately in an orderly manner as guided by their fire wardens using the shortest possible routes and proceed to the designated assembly areas.
3. The assembly areas assigned for this exercise are shown in Appendix A. Participating fire wardens are required to update the floor register in Appendix B and return it to the AES Officer at the Assembly Area during the exercise. Participants will be dismissed by the AES officer once everyone has been accounted for.
4. A table top exercise and fire warden briefing are scheduled on 10 May 2013 (Friday) from 1500hrs to 1600hrs at CAB 'E' Meeting Room # 05-11 to brief all fire wardens on the exercise objectives, scenario, and their roles during the evacuation.
5. The annual fire evacuation exercise is a statutory requirement under the Fire Safety Act. In the fire safety interest of your staff, we strongly encourage all non-essential staff and those without any medical conditions to participate in this exercise. Please disseminate the contents of this circular to all staff concerned. For clarifications on the exercise, please contact AES FSU at 65412535 or at fire.safety@changiairport.com.

NG KENG LYE
for SUPERINTENDENT, FIRE SAFETY
AIRPORT EMERGENCY SERVICE

Annex A – Assembly Areas at CAB ‘D’



CAB ‘D’ ASSEMBLY AREAS

D1: Car park fronting CAC custom checkpoint

D2: Open space in front of CAB D main entrance

