

No : 02 / 2017
Date : 6 April 2017



AIRPORT EMERGENCY SERVICE

FIRE PREVENTION CIRCULAR

To All Staff working in Terminal 3 (Landside South) Basement 1 and 2 and Level 1 to Level 4 Tenant and Child-Care Centre.

Terminal 3 (Landside South) Basement 2 to Level 4 Tenant and Child-Care Centre Fire Evacuation Drill 2017

Changi Airport Group (S) Pte Ltd would be conducting a Fire Evacuation Exercise on **26 April 2017 between 1000-1100LT** for staff working at **Changi Airport Terminal 3 (Landside South) Basement 2 to Level 4 Shop Tenants and Child-Care Centre**. In the event of inclement weather, the drill would be postponed to 1500-1600LT.

2 To avoid unnecessary confusion, fire evacuation exercise announcements would be broadcasted via the Public Announcement (PA) system before, during and after the exercise. Upon hearing the instructions for evacuation over the PA system, all participants shall immediately evacuate in an orderly manner using the shortest possible routes and proceed to the designated South assembly area (South Coach Stand).

3 Appointed Fire Wardens and Assistant Fire Wardens shall update their respective office floor registers (See Annex 2). Hard copies of the floor registers shall be submitted to the AES officers stationed at the assembly areas. Participants will be dismissed once everyone has been accounted for.

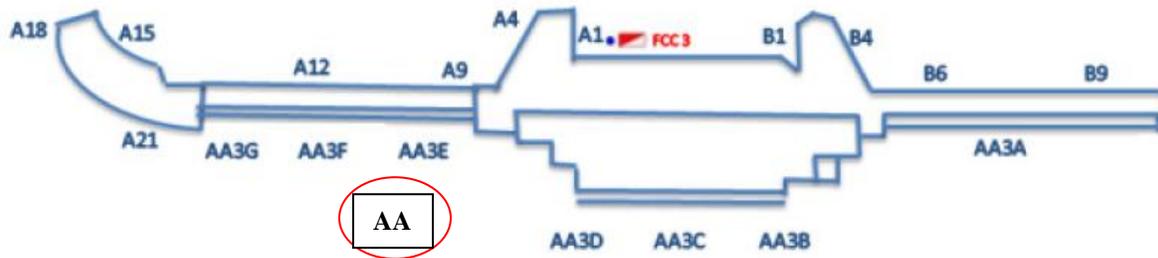
4 A fire warden briefing is scheduled on **18 April 2017 from 1000-1100 LT at Terminal 2 AES HQ Winter Meeting Room** to brief all fire wardens on the exercise objectives, scenario, timeline, evacuation procedures, escape routes, assembly areas and their roles in the evacuation. Kindly send your appointed fire warden for the fire warden briefing.

5 Please note that this annual fire evacuation exercise is a statutory requirement under the Fire Safety Act. In the interest of your staff, we strongly encourage all staff and those without any medical conditions to participate in this exercise. Please disseminate the content of this circular to all staff concerned and for clarifications on the exercise, please contact AES FPS at 65412535 or at mohd.yunos.nor@changiairport.com.

MOHAMED YUNOS BIN MOHD NOR
for SUPERINTENDENT, FIRE PREVENTION
AIRPORT EMERGENCY SERVICE

TERMINAL 3 AIRSIDE ASSEMBLY AREAS

Appendix C – Assembly Areas & Escape Routes



For South Assembly Area (AA3E)- South Coach Stand



