

No: 03/2017

Date: 21 April 2017

AIRPORT EMERGENCY SERVICE

FIRE PREVENTION CIRCULAR

To all staff working in Terminal 1, East and Terminal 2, North.

TERMINAL 1 & 2 FIRE EVACUATION DRILL (T1 EAST & T2 NORTH)

Changi Airport Group (Singapore) Pte Ltd would be conducting an annual fire evacuation drill on **30th June 2017 (Friday), 1000 LT** at Terminal 1, East and Terminal 2, North. A table top exercise and fire warden briefing is scheduled on **20th June 2017 (Thursday), 1500LT at CAG Auditorium, L4**. All fire warden attendance are compulsory.

2 Pre-recorded announcements would be broadcasted in selected zones via the Public Announcement (PA) system to inform everybody about the fire evacuation drill.

3 Please note this annual fire evacuation drill is a statutory requirement under the Fire Safety Act. For further clarification on the drill, please contact AES Fire Prevention Section at 65412535/63206964 or via email at muhd.khalifah.selamat@changiairport.com and ismail.rafiqy.musni@changiairport.com.

4 Attached are the Assembly Areas to be used for this upcoming drill (Annex 1). During the exercise, after accounting for all staff, appointed Fire Wardens / Fire Assistants shall return the updated floor registers (Annex 2) to AES Officers at the Assembly Areas.

MUHAMMAD KHALIFAH BIN SELAMAT
for SUPERINTENDENT, FIRE PREVENTION
AIRPORT EMERGENCY SERVICE

Assembly Area (T1 Coach Stand)



Assembly Area (T2 North Staff Carpark)



TO: Changi Airport Group (Singapore) Pte Ltd
 Airport Emergency Service
 P O Box 1
 Singapore Changi Airport
 Singapore 918141
 Fax No. 65457072

FLOOR REGISTER

Tenant Company Name: _____

Floor Level: _____ Unit/Room No: _____

(Please use a separate form for each level)

Telephone & Fax No _____

Name of Fire Warden & Contact No: _____

Name of Assistant Fire Warden & Contact No: _____

Name of Occupants / Staff	Evacuation Status (for official use during emergency)		
	Present	Absent	Remark

Submitted by: _____