

No: 16/2017

Date: 6 November 2017



## AIRPORT EMERGENCY SERVICE

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# FIRE PREVENTION CIRCULAR

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To all staff working in Cargo Agent Building “C”

### CARGO AGENT BUILDING “C” FIRE EVACUATION DRILL

Changi Airport Group (Singapore) Pte Ltd would be conducting an annual fire evacuation drill on **14<sup>th</sup> November 2017 (Tuesday), 1100 hrs** at Cargo Agent Building “C”. In the event of inclement weather, the drill will be held between 1530hrs – 1630hrs. A table top exercise and fire warden briefing is scheduled on **13<sup>th</sup> November 2017 (Monday), 1000hrs at Megaplex 1 Meeting Room #05-06**. Please send a representative from each department to attend this briefing.

2 A pre-recorded announcements on the fire evacuation drill will be broadcast via the Public Announcement (PA) system to inform everybody about the fire evacuation drill.

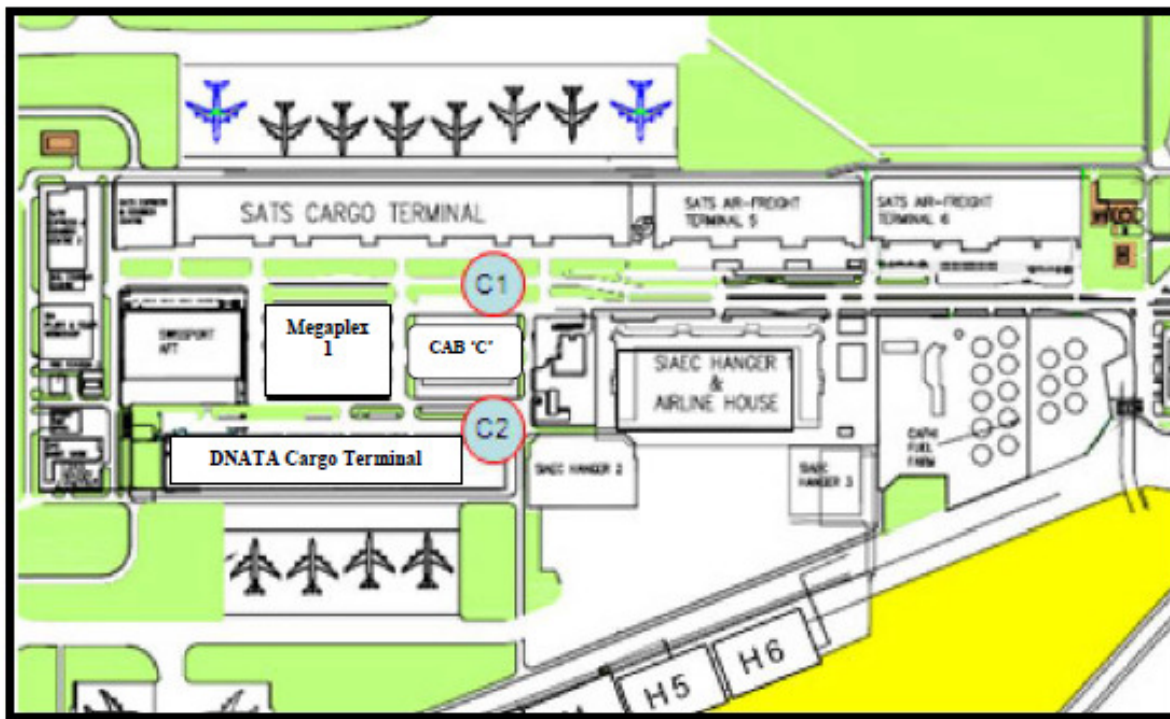
3 Please note this annual fire evacuation drill is a statutory requirement under the Fire Safety Act. For further clarification on the drill, please contact AES Fire Prevention Section at 65412535 or via email at [shahrir.idham.sawal@changiairport.com](mailto:shahrir.idham.sawal@changiairport.com)

4 Attached are the Assembly Areas to be used for this upcoming drill (Annex 1). Appointed Fire Wardens / Assistant Fire Wardens shall update their floor register (Annex 2) and return the hard copies to AES Officers at the Assembly Area after a headcount has been conducted.

5 Please disseminate the content of this circular to all staff concerned. Thank you.

SHAHIR IDHAM BIN MOHAMAD SAWAL  
for HEAD, FIRE PREVENTION  
AIRPORT EMERGENCY SERVICE

**Assembly Areas at Cargo Agent Building “C”**



**Assembly Areas**

C1: Roadway between CAB 'C' and SATS Cargo Terminal

C2: Roadway between CAB 'C' and DNATA Cargo Terminal

