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AIRPORT EMERGENCY SERVICE

FIRE PREVENTION CIRCULAR

To All Changi Airport Terminal's F&B Tenants and Operators

Kitchen Fire Safety requirements for Changi Airport Terminal's F&B Tenant and Operators

It was observed that there was a rising trend of kitchen fires due to unattended cooking occurrences within Changi Airport Terminal's F&B Outlets. These negligence pose additional fire risks to the airport community.

2 Therefore, as part of Airport Emergency Service's (AES) effort to strengthen fire safety awareness among F&B staff, AES will be imposing additional requirements for all F&B tenants throughout Changi Airport Terminals outlets. With effect from 1st June 2018, all F&B tenants are required to adhere to the requirements below:

- a) All staff and tenants working in Changi Airport Terminal buildings are required to participate in at least one fire safety programme such as fire drill, fire warden briefing or fire safety educational outreach within each calendar year.
- b) Tenants with kitchen facilities and tenant's staff working in kitchen must ensure that they are trained in Kitchen Fire Safety and all personnel operating in the kitchen are duly employed by the tenant with their particulars well documented in the tenant's staff register. All kitchen staff must be trained in Kitchen Fire Safety and undergo refresher training annually. All new hires or newly rotated kitchen staff from premises outside of Changi Airport must be trained and deemed competent with all installed kitchen facilities and fire safety installations before they are allowed to start work in Changi Airport. All proposed staff training program or regime must be cleared by AES.
- c) All training records and re-training records must be kept for at least 24 months and must be submitted to AES for audit purpose upon AES's request.

3 As of 23 May 2018, these requirements are incorporated inside Section A, Chapter 2, General Fire Prevention measures of Changi Airport Group (CAG) Fire Safety Manual.

4 For further clarifications, you may contact AES Fire Prevention at 65412535 or email at fire.safety@changiairport.com

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