

Steps For Applying Online Isolation Permit

Step 1 – Select New Other CAG Application

CHANGI
airport singapore

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Renovation Work Permit Application (Signage/ Event/ Advertising/ Publicity)

Contractor Info

Contractor ID : cont_AES(AES)
Company Name : Changi Airport Group

Company Info

Address	Contact No
	66034955

Requested Date : 13-Dec-2016 11:49:21 AM

Step 2 – Fill in all necessary information and select proper Work Category (Isolation/ Hotwork)

Detailed nature of work and location

Terminal * : Select Terminal ▼

Level : Please select level ▼

Area : Please select area ▼

Zone : Please select zone ▼

Location : Please select location ▼

Detailed location description * :

Work Category* : Select Work Category
Isolation Only
Hotwork Only

Nature of work* :

T – Transit
P – Public
A – Apron

Step 3 – Select Work period

Work Period

From * :

To * :

Aug 2015

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Steps For Applying Online Isolation Permit

Step 4 – Fill in all the relevant information and tick on- if the information of supervisor is same.

Contractor Info	Site Supervisor Info
Company Name* : <input type="text"/>	<input type="checkbox"/> Same as Contractor Info
First Name* : <input type="text"/>	First Name* : <input type="text"/>
Last Name* : <input type="text"/>	Last Name* : <input type="text"/>
NRIC/Passport No* : <input type="text"/>	NRIC/Passport No* : <input type="text"/>
Designation* : <input type="text"/>	Designation* : <input type="text"/>
Telephone No : <input type="text"/>	Telephone No : <input type="text"/>
Handphone No* : <input type="text"/>	Handphone No* : <input type="text"/>
Note: To enter multiple handphone numbers for notification-purpose, use comma as separator. Example: 98172931, 93812316	
Email* : <input type="text"/>	Email* : <input type="text"/>
Note: To enter multiple email for notification-purpose, use comma as separator. Example: jack@hotmail.com, luke@gmail.com	

Step 5 – Fill in all the application information

Isolation & Hotwork Section

Part 1: Application Information

Applicant Name :

Applicant NRIC/Fin :

Applicant Designation :

Applicant Contact Number :

Applicant Email Address :

Part 2: Company Information

Company Name :

Company Address :

Company Contact Number :

Part 3: Emergency Contact No

Emergency Contact Person Name :

Emergency Contact Number (Mobile) :

Misc

AO FM Work Permit Number :

Steps For Applying Online Isolation Permit

Step 6 – Select types of system Isolation and fill in others required isolation details

Isolation Of Fire Alarm System

Part 4: Application Details

Type Of System Isolation* : Please select Isolation Type

Isolation Area* : Smoke Detector  Heat Detector Beam - Type Smoke Detector Fire Sprinkler Total Gas Flooding System Fire Hose reel Manual Call Point Kitchen Fire Suppression System Fire Alarm Panel Others

Isolation Location (Unit No/Grid Lines)* :

Date of Isolation* :

Time of Isolation* :

Purpose of Isolation* :

Isolation Section* :

OK | Cancel

Step 7 – Select appropriate AES requirements (Applicable/ NA)

AES Requirement/Rules and Regulation

Adjacent zones and floors shall not be isolated at the same time (as per Terminal Maintenance Contractor's joint inspection) Applicable NA

No hotwork shall be conducted in the isolated sprinkler zone and no concurrent isolation of detectors and sprinklers unless AES firefighter(s) engaged to patrol the area (protected by the isolated sprinkler valve) per floor per hour chargeable at SGD25.00 per firefighter per hour or part thereof (excluding the prevailing GST rate) Applicable NA

To inform Fire Station 1 (65412526) before commencement and after completion of works and isolation permit shall be prominently displayed. Applicable NA

No extension of isolation timing is allowed unless a joint approval from the CAG project officer and AES has been sought. Applicable NA

Main contractor to brief all sub-contractors on AES fire safety requirements and shall be held accountable/ responsible for their actions Applicable NA

Step 8 – Browse and upload all necessary files according to the File Naming Convention

- 1) Isolation (Joint Site Inspection form, drawing, FA Briefing form etc)
- 2) Hotwork (Bay Closure Approval, Risk Assessment, Fire Watcher Certificate etc)

Renovation Application documents

Upload Documents

Note: Please attach the necessary documents in only in the following format: PDF, JPG, JPEG



Required Drawings & Documents

Drawings to be submitted, where applicable

S/N	Required Documents	File Naming Convention*
1	Fire Alarm Isolation Site Layout Plan	ISL1_
2	Fire Alarm Isolation Briefing Form 	ISL2_
3	Fire Alarm Isolation Joint Site Inspection Form	ISL3_

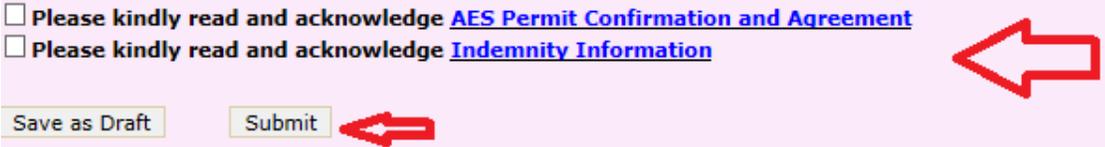
Steps For Applying Online Isolation Permit

Step 9 – Select/ Tick and acknowledge on the required clauses and submit the application

Please kindly read and acknowledge [AES Permit Confirmation and Agreement](#)

Please kindly read and acknowledge [Indemnity Information](#)

Save as Draft Submit

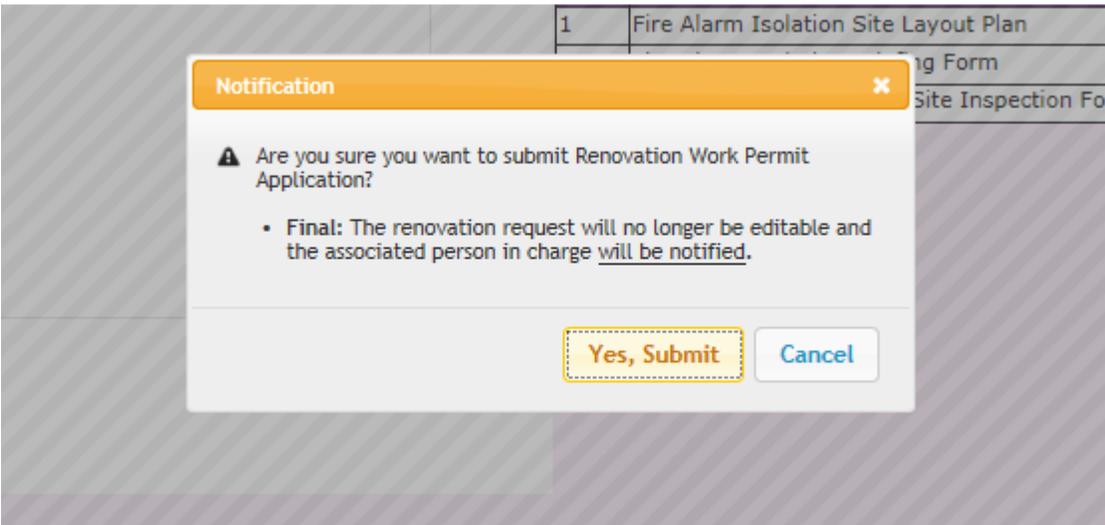


Notification

⚠ Are you sure you want to submit Renovation Work Permit Application?

- Final: The renovation request will no longer be editable and the associated person in charge will be notified.

Yes, Submit Cancel



Step 10 – Select the correct project officer and click on Submit.

Officer In Charge Setup

Please select Officer In Charge accordingly

Project Officer : **All**

- All
- A&P
- AES
- Aircon
- AO_Arrival
- AO_Departure_Airside
- AO_Departure_Landside
- Civil
- Commercial
- Electrical
- FM
- Master Planning
- PA
- Rentable Properties
- Sprinkler
- Structured Cabling(T3- BT)

Submit Cancel

