

Joint Site Inspection (JSI)

To be filled by Applying Contractor		
Site Inspection Date		
Site Inspection Time		
Site Inspection Location (Work Areas)		
Project Officer Name/ Division (CAG Officer)		
CAG Work Permit Number (indicate NA if not applicable)		
To be filled by CAG M&E Contractor		
Affected Fire Alarm Panel (FA, SAP etc)		
Affected Fire Alarm Zone (ACV, CV, EZ etc)		
Affected System (Panel, Detectors, Sprinkler etc)		
Affected Fire Alarm Isolation Date (dd/mm/yy)	From	To
Affected Fire Alarm Isolation Time (Hrs)	From	To
Bilateral Agreements		
	CAG M&E Contractor	Applying Contractor
Company Name		
Contractor Name		
Emergency Contact Number		
Signature & Date		

Please note :

1. All fields are compulsory to be filled,
2. Applying Contractor shall provide **Work Site Drawings/ Plans** to CAG M&E Contractor to identify the affected isolation location and zoning
3. A joint physical site check must be carried out with CAG M&E Contractor to ensure that the requested fire alarm zone to be isolated is correct before recording the zone label in the JSI [Under Renovation Requirement p.g 69]
4. Both CAG M&E Contractor and Applying Contractor shall endorse and bilaterally agreed on the isolation declared details
5. Applying Contractor shall obtain prior approval from AES if any TWO (2) adjacent fire zones to be isolated at time.
6. CAG M&E Contractor has the right to inform Applying Contractor to change their isolation request date/ time and to **REJECT** those (1) Incompleted JSI, (2) Without Work Site Drawing/ Plan and or (3) Based on other fire safety reasons
7. All completed JSI & **Work Site Drawings/ Plans** is to be uploaded to online application system in www.cagswift.com

Others Information: