



AIRPORT EMERGENCY SERVICE – INSPECTORATE UNIT
Fire Prevention Section

Fire Patroller Checklist

Checklist Completed By (Fire Patroller):

Name of Hotwork Supervisor:

Date of Hotwork:

S/no	Remarks	Tick Box
1	There is no evidence of burning or smoldering material around	
2	Familiarize yourself with the Emergency Evacuation Plan, exit route and alarm locations in the building where hot work operations are being performed	
3	Ensure that an appropriate fire extinguisher is readily available in the hot work area.	
4	Verify with the Hot Work Operator what type of activity they will be doing and take necessary precautions prior to the start of the work.	
5	Verbally communicate to all employees that hot work activities are being conducted in the area.	
6	Ensure that there are no flammable materials near the work area. Flammable materials must be relocated at least 35 ft (11 meter) from the work area	
7	Assist the Hot Work Operator with identifying holes in the floor or walls where hot sparks and slag can enter. Ensure that these locations are covered prior to conducting work.	
8	Position yourself in a manner that allows you to remain visible to the Hot Work Operator and other employees and personnel who may enter the work area.	
9	Monitor sparks and slag produced by the hot work and ensure that they do not land near flammable materials or other employees working in the area.	
10	Prevent anyone attempting to pass through the work area until the hotwork can be suspended.	
11	Alert the Hot Work Operator if employees enter the work area. Suspend hot work activities until the area is clear again.	
12	DO NOT leave your post until you are relieved by another trained fire watch. In the event of an emergency hot work activities must be suspended.	
13	Remain in the work area for least 30 minutes after hot work is completed	
14		
<p>Understanding the Method for Operating an Fire Extinguisher - PASS</p>		